

No. CUJ/ LC/SCAC/32/2021/ 738

Dated: 25 July, 2025

अधिसूचना / NOTIFICATION

In pursuance of resolution taken in the 8th meeting of the Standing Committee for Academic Council held on 15th July, 2025 and subsequent approval accorded by the Hon'ble Vice Chancellor in exercise of power conferred upon him under section 11(3) of the CU Act, 2009, the University hereby notifies the Guidelines for Admission under Employee Ward Quota.

A copy of the above guidelines for Admission under Employee Ward Quota is attached.

Yalao
25/07/2025
कुलसचिव/ REGISTRAR
VA

Copy for information to:

1. All Deans of the School
2. Controller of Examinations / Librarian
3. Director, IQAC / Dean, Academic Affairs / Dean, Research & Development
4. Dean, Students' Welfare / Chairperson, Proctorial Board
5. All Heads/Coordinators of the Departments
6. Deputy Registrar I & II
7. Placement Cell I/c / International Cell I/c / Admission Cell I/c
8. Executive Engineer I/c / Health Centre I/c / Purchase Cell I/c / PRO
9. Technical Cell I/c – For University website
10. All Employees of the University
11. PS to Vice Chancellor / PS to Registrar / PS to Finance Officer
12. Concerned File / Guard File

Yalao
25/07/2025
कुलसचिव / REGISTRAR

GUIDELINES FOR ADMISSION UNDER EMPLOYEE WARD QUOTA

There shall be supernumerary seats to the extent of 5% (fraction of 0.5 will be rounded off to next integer) of total intake in each programme of study (except the programmes offered under self-finance scheme and B.Ed. Programme) with a minimum 01 seat under employee ward quota for the regular teaching and Non-teaching employees of the University.

The admission under employee ward quota shall be subject to the following conditions:

1. The employee must be a regular employee of the University and have served on regular basis for a minimum period of three years on the date of Admission Notification.
2. The ward of the employee must have the eligibility for admission to the programme. It shall be the sole responsibility of the candidate to ensure eligibility at the counseling stage. The admission of a candidate shall be cancelled if the eligibility claimed by him/her is found to be incorrect anytime during or after the admission process.
3. The ward of the employee must have appeared in the CUET or any other entrance test conducted by the University for respective programme of study of Central University of Jharkhand.
4. Selection shall be made on the basis of merit and, in case of a tie, candidates shall be selected on the tie-breaking rules of the University. No reservation of any category will be applicable for the seats under Employee Ward Quota.
5. The ward of the employee shall have to submit a Ward Certificate along with other documents at the time registration for admission/counselling. The Ward Certificate shall be issued by the University administration.
6. Maximum two wards of an employee shall be allowed to take admission under the employee ward quota. However, only one ward shall be allowed to take admission in an Academic Year.
7. The other terms and conditions of the admission including fee structure, as notified by the Admission Cell from time to time, shall be applicable to ward(s) offered admission under employee ward quota.
8. In case of any disputes, the matter will be referred to the Vice Chancellor and his decision shall be final and binding.

YACAO
25/07/2025